



KATHLEEN BABINEAUX BLANCO
LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
MANAGEMENT AND FINANCE

PHILLIP J. JONES
SECRETARY

MATTHEW A. JONES
UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 01-077

November 8, 2001

TO: All Lieutenant Governor and CRT Employees

FROM: Mary F. Ginn
Human Resources Director

SUBJECT: November 13, 2001--Deadline for Enrolling in State Group Health Insurance
--Third and Final Notice--

If you are not a participant in one of the Office of Group Benefits= (OGB) health plans on or before December 31, 2001, you will be subject to a new vesting requirement to determine the amount the state will pay toward your health insurance premiums after you retire. The vesting schedule is as follows:

Years of Participation	Percentage of State Subsidy
10 years or fewer	19%
More than 10 years but fewer than 15 years	38%
More than 15 but fewer than 20	56%
20 years or more	75%

In order to be enrolled on December 31, 2001, applications must be received in the Human Resources Office in Baton Rouge on or before November 13, 2001. Applications completed on November 14, 2001, must be hand carried to the Office of Group Benefits by the employee before 4:30 p.m. Applications submitted after November 14, 2001, will be subject to vesting requirements.

Health insurance enrollment forms can be obtained from facility managers or the Human Resources Office. If you have any questions, please call the Human Resources Office at (225) 342-0880.

Please Post and Circulate