



Louisiana CLG Process

Louisiana Division of Historic Preservation
Office of Cultural Development
Department of Culture, Recreation, and Tourism
P.O. Box 44247, Baton Rouge, LA 70804

1. Contact the Louisiana Division of Historic Preservation for information on the Certified Local Government Process
2. Follow the process outlined in the Louisiana enabling legislation RS 25:731-767.
3. Once you have an ordinance that has been passed by the governing body establishing an historic district and an historic district commission, you can apply to be a Certified Local Government community. Applications can be found at www.louisianahp.org.
4. The application is received by the Division of Historic Preservation (DHP) and is reviewed.
5. If there are any issues with the application, DHP staff will contact the applicant for more information. If there are no issues with the application, certification agreements are drawn up and mailed to the contact specified on the application. These are to be signed by the mayor and mailed back to DHP.
6. Once received, the certification agreements are mailed to the National Park Service along with a checklist and the application.
7. The National Park Service reviews the application and will send notice of their decision to the community and DHP.
8. If the community is certified, NPS sends an approval letter. DHP will also send a letter as well as a copy of the signed certification agreement.
9. The community is now a Certified Local Government!